

Trustees Present: Holly Naylor, Mary Cafmeyer, Rebecca Fedewa, Becky Basley, Dawn Smith, Jeannine Gogoleski

Members Absent: Nancy Rosso

Staff Present : Sarah Neidert, Darlene Randolph

Public Present : Angela Loy, Kate DeRosier, Kim Burger, Anita Hatfield, Diane White, Trisha Fessler, Wes Nakagiri

Virtual attendees: Valerie Gogoleski, Glenn Gogoleski, Hunter Gogoleski, Jeff Gainer, Angela Yarbor, Mary Gainer, Graham Naylor, Christine Glowacki, Donna Smith Emma Watts, Sally Krug-Shaffer, Sheena Faes, Caitlyn Dial, Cindy Michniewicz

I. President Naylor called the meeting to order at 7:02 pm.

II. Approval of Agenda

Agenda
Approval

Trustee Gogoleski asked to change the Agenda Item, B. Director Evaluation down to H., as the last Discussion.

Treasurer Fedewa moved to approve the agenda, as amended, seconded by Secretary Cafmeyer.

Ayes: All

Nays: None Motion passed

III. Approval of Consent Agenda

Treasurer Fedewa moved to approve the Amended Consent Agenda, seconded by Trustee Basley.

Consent
Agenda
Approval

Ayes: All

Nays: None Motion passed

A. Approval of Regular Meeting Minutes 11/16/2023

B. Acknowledge receipt of the October Financial Reports and payment of October invoices totaling \$77,031.31 and payroll obligations totaling \$99,762.73.

C. Director's Report

D. Committee Reports

Personnel Committee	Dec. 01
Community Relations	cancelled
Finance Committee	Dec. 06

IV. Call to the Public

Call to the Public

Angela Loy spoke to the board.

Kim Burger wrote: I want to know what the board's policy is related to allowing sexually explicit material in the library?

Trisha Fessler wrote: label sexual content in children's section. Everything else seems to be labeled, why not this?

Wes Nakagiri spoke to the board.

Kate DeRosier wrote: I attended an excellent program at the Hartland Music Hall about the Delta Blues given by Leonardo. Thank you, and please more programs at the Hall!

Diane White wrote: Label books with agenda.

V. Director's Report -update

Directors Report

The library experienced a power outage Wednesday morning of this week. The power came back on just in time to open. The boiler pump did not recover from the power outage. This left the library with no heat in the second-floor study rooms and the youth activity room. We have Scott Wren watching over this. The generator also gave off a code after the outage, and ran but would not come on properly during the test.

Rolls Mechanical will be here on Wednesday, Dec. 20th with the new generator. They will set it in place and will then make plans on continuing forward. There will be at least one day that the library will have to close, date has still yet to be determined. The library's budget for maintenance on the building is \$30,000.00. To date, roughly \$13,000.00 has been spent, so we are in good shape even with these issues.

Director Neidert attended a conference in Grand Rapids last Thursday and Friday, "Think Space, Future Ready Libraries." It was planned by and attended by Library Directors. A report was presented on the generations of Gen-Z and Millennials and their take on libraries.

Director Neidert spent time talking with former director, Mallorie DeVilbiss. It

was the first time she talked with her in person.

There was a presentation about the future of the libraries in the age of A.I. and what effect it would have on the libraries and the public.

She said that it was worth going to.

Questions/Comments from the Board:

Trustee Gogoleski said the Messiah was a success and a sold-out performance. She was concerned with the call to the public addressing the labels on the book and that it was not going to happen. She did want to make a motion to have this subject go back to the Committees. President Naylor said that this would need to be on the agenda.

Trustee Smith corrected the statement that the Bill of Rights is a legal document, and actually it is not. She said the public is unsatisfied on what they are seeing.

President Naylor said that there is a collection development policy in place. The board spent months on this policy. She will take it into consideration to take it back to the Committees.

President Naylor asked Director Neidert if she could share the report on Gen-Z and Millennials with the board. Director Neidert will send that to the board via email.

Treasurer Fedewa appreciated that the library was opened with power on Wednesday. It was a place to come to when her own power was out.

VI . Discussion

A. Strategic Plan Review

Director Neidert said the deadline for the extension, is tomorrow, December 15th. She is eagerly waiting for the draft. Once the management team and committees review it, then it will go to the board to adopt it. This could be in January or February 2024. After adoption, we will publicize the plan and any progress on goals, etc.

Strategic Plan
Update

B. Resolution Regarding Health Care

This is an annual resolution to exempt the library from Michigan Public Act 152 of 2011 and is required when health care is fully funded by an employer, which is the case for Cromaine's full-time staff members. This give's companies

Health Care

that use public funds for health care a choice of what the library pays for Health Care to the full-time employees. As of now, we do pay 100% of health care premiums. The library has been able to pay this. If the budget is to get tight, this would be a place to look at changing.

Trustee Basley asked at what level of information on the health care that the employees understand. Director Neidert replied she would like to have a representative come out and speak to covered employees.

Trustee Gogoleski asked if the employees were happy with this coverage. Director Neidert said on the whole, yes.

C. Board self-evaluation forms

President Naylor said the board members should review this and make any changes to it. The plan is to have it digitally available after all corrections and changes have taken place. She would like feedback from board members at their next committee meeting in January 2024.

Board
Self-evaluation
forms

D. Policy #2030, Public conduct in the Library (Community Relations)

The December Community Relations meeting was cancelled. Plan to have an update at January meeting.

Policy #2030

E. Policy #6005, Investment of Library Funds (Finance)

Reviewed, no changes

Policy #6005

F. Policy #6007, Investment Charter (Finance)

In reference to content regarding Policy #6005, has incorrect revised date in paragraph under Policy.

Policy #6007

G. Policy #6015, Budget (Finance)

Reviewed, no changes

Policy #6015

H. Director Evaluation

Treasurer Fedewa made a motion to move into closed session, seconded by Trustee Basley. A roll call was taken.

Ayes: Jeannine Gogoleski, Dawn Smith, Becky Basley, Rebecca Fedewa, Holly Naylor, Mary Cafmeyer

Nayes: None Motion passed

Secretary Cafmeyer made a motion to move out of closed session seconded by Treasurer Fedewa. A roll call was taken.

Ayes: Jeannine Gogoleski, Dawn Smith, Becky Basley, Rebecca Fedewa, Holly Naylor, Mary Cafmeyer

Nayes: None Motion passed

Decisions

VII.

A. Director Evaluation (motion needed)

Secretary Cafmeyer moved to approve the increase of Director Neidert’s salary 7%, effective 01/02/24, seconded by Trustee Gogoleski. A roll call was taken.

Ayes: Jeannine Gogoleski, Dawn Smith, Becky Basley, Rebecca Fedewa, Holly Naylor, Mary Cafmeyer.

Nayes: None Motion passed

Director Evaluation

B. Resolution Regarding Health Care (resolution)

Trustee Gogoleski moved to approve Resolution 2023-22, the Exemption From Michigan Public Act 152 of 2011, seconded by Trustee Smith. A roll call was taken.

Ayes: Jeannine Gogoleski, Dawn Smith, Becky Basley, Rebecca Fedewa, Holly Naylor, Mary Cafmeyer

Nayes: None Resolution passed

Health Care Resolution

C. Policy #6005, Investment of Library Funds (Finance).

Policy #6005

No resolution needed, reviewed only

D. Policy #6007, Investment Charter (Finance) resolution needed

Policy #6007

Secretary Cafmeyer moved to approve Resolution 2023-23, Policy #6007, Investment Charter, seconded by Trustee Basley. A roll call was taken.

Ayes: Jeannine Gogoleski, Dawn Smith, Becky Basley, Rebecca Fedewa, Holly Naylor, Mary Cafmeyer

Nayes: None Resolution passed

E. Policy #6015, Budget (Finance) resolution if needed

Policy #6015

No resolution needed, reviewed only

VIII. Upcoming meeting dates

Jan. 10	Community Relations & Strategic Planning Committee, virtual, 12:30 pm
Jan. 05	Personnel Committee, 11:00 am virtual
Jan. 11	Finance Committee, 2:00 pm virtual
Jan. 18	Board of Trustees meeting, 7 pm

IX. Agenda Items for Next Meeting:

Items for next meeting

- Organizational Meeting:
- Board Orientation
- Election of Officers
- Committee Assignments
- Change signers of bank accounts, if warranted, (resolution needed)
- Meeting Calendar (resolution)
- Committee meeting dates
- Updated Policy Table of Contents
- Updated Resolution Table of Contents
- Review of second-quarter statistics
- Strategic Plan Review
- Review Policies:
 - # 2030, Public Conduct in the Library (Community Relations)
 - # 6020, Purchasing (Finance)
 - # 6026, Electronic Financial Transactions (Finance)

X. Adjournment

Adjournment

Motion by Trustee Gogoleski, seconded by Treasurer Fedewa. Adjourned at 8:27 pm.

Ayes: All

Nays: None Motion passed

MARY CAFMEYER, SECRETARY
Cromaine District Library Board

Cromaine District Library – Board Meeting
December 2023

Darlene Randolph, Recording Secretary
Cromaine District Library Board

Documents distributed to the Board for/at this meeting:

- Minutes of Regular Meeting Nov. 16, 2023
- November 2023 Directors Report
- November Financial Reports
- Personnel Committee Minutes – 12/01/23
- Finance Minutes – 12/06/23
- Director Evaluation/motion
- Resolution Regarding Health Care, #2023-22
- Board Self-Evaluation forms
- Policy #6005, Investment of Library Funds (Finance)
- Policy #6007, Investment Charter (Finance), resolution
- Policy #6015, Budget
- Resolution Policy #6007, Investment Charter