

Cromaine District Library

Budget Hearing/Regular Board Meeting  
Thursday June 20, 2024

Trustees Present: Holly Naylor, Nancy Rosso, Rebecca Fedewa, Mary Cafmeyer, Rebecca Basley, Dawn Smith, Jeannine Gogoleski

Members Absent: None

Staff Present : Sarah Neidert, Darlene Randolph

Public Present: Katie DeRosier

BUDGET HEARING: President Naylor called the meeting to order at 6:30 pm.

President Naylor asked to add Public Comments to the Budget Hearing meeting.

Trustee Basley moved to amend the Budget Hearing Agenda. Seconded by Vice-President Rosso.

Ayes: All

Nays: None            Motion passed.

Public Comments:

Katie DeRosier spoke to the board

Budget Update:

Director Neidert laid out the thought process of the budget. The library is well under budget this year. There is no concern of investing some of the money for improvements based on the strategic plan.

The percentage for Personnel is down due to moving a portion of this to a different line. For the Personnel Budget, libraries typically try to stay under 65% of the budget. We are at 57%. She explained to the board the Headlee Act and why typically the result is the millage rate drops each year.

Trustee Gogoleski asked if the spending of the credit cards were taxed. Director Neidert responded that no, they are not taxed. The library is tax-exempt. We spent more with the credit card in the last two months because of the fact we were ordering a hefty amount of books through Amazon, while we are closing out working with Brodart, our previous book supplier. Because they were unable to fulfill our orders in a timely manner, we are switching to Baker & Taylor, a company used by many libraries that has more than one warehouse. This switch is time consuming, so we needed to buy items quickly to fill the gaps.

Vice-President Rosso commented that growth is still happening in every one of our municipalities that support us.

Director Neidert also explained the Gift Fund and its functions of depositing money into it and then taking money out for use. The library received a \$500.00 donation today for the Music Hall Organ Fundraiser. She is impressed how people have been so generous.

No further questions were asked from the board.

The Public Hearing on the Budget was closed at 6:43 pm with a motion by Secretary Cafmeyer, seconded by Vice-President Rosso.

Ayes: All

Nays: None Motion passed.

#### REGULAR BOARD OF TRUSTEES MEETING

Trustees Present: Holly Naylor, Nancy Rosso, Rebecca Fedewa, Mary Cafmeyer, Rebecca Basley, Dawn Smith, Jeannine Gogoleski

Members Absent: None

Staff Present: Sarah Neidert, Darlene Randolph

Public Present: Katie DeRosier, Lucy Egenolf, Ashlynn Mulka, Malia Klumpp, Kim Armstrong, Madison Armstrong, Ayden Walaskay

I.	President Naylor called the meeting to order at 7:00 p.m.	
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- Button entry to bathroom doors one on each floor.

- I am working with Library Design Associates to order new shelving on the first floor (for new books), which should arrive in August as well as four “pod” chairs to accomplish the request for quiet seating on the first floor in the strategic planning sessions (passed around pictures). This is all in the proposed Improvement Budget.
- Youth staff workroom furniture was delayed due to supply chain issues. Hopefully it will be ready to go in August. That left us a bit under budget for improvement spending this year.
- Drip irrigation had some kinks that Scott recently fixed (you may have seen him on Facebook). Shelby and Loni have been working hard on the Children’s Sensory Garden and a new plot by the addition in the back which was weeded.

**Save these Dates:**

- Partners in Progress all boards breakfast – Wednesday, August 21 at 7:30 am in the HESSC Board Room
- State of the Community will be held Wednesday, October 23 at 5:00 pm in the Hartland Music Hall.

**Questions/Comments from the Board:**

Vice-President Rosso was impressed to read that 40 teens signed up for volunteers. That is a huge compliment to the library. Director Neidert said that we benefit from them and they benefit from the library.

Vice-President Rosso asked that since we are getting into the Strategic Planning, it would be nice to tour the library as a board. It would make it so much easier when talking about the areas of the library. Director Neidert suggested holding it in July when there is no formal board meeting, board members suggested before or after a scheduled meeting would be easiest. Director Neidert commented that she’s considering holding tours for the public as well.

Trustee Basley said she is working on Coffee with the Trustees. Director Neidert said that Liz Welch, Community Engagement Manager, would be happy to have Trustees give out water at summer concerts. Secretary Cafmeyer added that she and other board members would be happy to help out.

Later in the meeting:

Trustee Gogoleski was curious as to where the Music Hall fits into future responsibility of the library. She feels that Hartland Schools have no interest in it. How can the library put more use into the Music Hall?

	<p>President Naylor mentioned that the Music Hall is not owned by Hartland Schools, but by the Heartland Foundation and it is not for sale.</p> <p>Trustee Smith would like to know how to find out where the public that speak in the meetings are from. President Naylor responded that a full board packet is held with the Administrative Assistant, along with the Call to The Public Request forms that are filled out at the beginning of the meeting.</p>	
<p><b>VI.</b></p>	<p><b>Discussion</b></p> <p><b>A. Strategic Plan Review</b></p> <p>Director Neidert commented that by August we should have a chart to preview. We are making great strides. The software, Monday.com, is up and running and is very helpful in project management.</p> <p><b>B. Public Budget Hearing Discussion</b></p> <p>President Naylor thanked Director Neidert for all the hard work on preparing the budget and making it clear.</p> <p><b>C. Resolutions for adopting new budgets/amending still-current budgets</b></p> <p>President Naylor said amending the current budget before adopting the new budget is making an adjustment in real time. Director Neidert added that this procedure may change going forward. Normally, a budget is amended when money is added to the budget. It will stay for now.</p> <p><b>D. Review Policy #3010-Material Selection (Community Relations)</b></p> <p>Secretary Cafmeyer is still not sure of the wording. She is concerned about potential lawsuits if we label LGBTQ+ books.</p> <p>Vice-President Rosso feels that this was brought up as a concern about the children of the community. From her point of view, Section C of this policy is already in place to serve as a protection for children. She agrees with the lawyer to stay away from labeling LGBTQ+ content. She has looked at other Livingston County Library policies and notices that many of their collections development policies have much less wording and none seem to emphasize labels. The language that was inserted months ago was appropriate. From her perspective, we are spending too much money on lawyer fees to get this right.</p>	<p>Strategic Plan</p> <p>Public Budget Hearing</p> <p>Adopting new budgets/amending still-current budgets</p> <p>Review Policies</p>

Trustee Gogleski thinks adding the sentence the committee came up with is fine as long as Director Neidert seems comfortable with the wording.

Trustee Smith feels that the point of these labels is to make it easier to find what patrons want. There is no logical sense not to make it easier for the parents to pick books out for their children. Identification for certain books should be neutral and non-offensive to anyone.

Trustee Basley feels that from her perspective the labels help people. LGBTQ+ is just one piece of labeling. The language is mutual and acceptable. What is troubling is the context and content of the use of specific labels. There seems to be a disagreement about if these labels might be good or bad.

Treasurer Fedewa said that we would not be having this conversation if it was not about LGBTQ+. She believes that adding labels to LGBTQ+ books is about ‘othering’ members of that community. She is comfortable with the compromise of the changed sentence. She suggests adding the one sentence to Section D. of the policy.

Trustee Basley respects everyone's decisions and to be fair and not emotional about this topic, but it’s hard. She is not trying to “other” people.

President Naylor says she has been on the board since 2018 and this year has been the first conversation or focus on labeling books as it pertains to content. The first conversation came up because of some patrons’ concerns about LGBTQ+ characters in children’s books, not as a general discussion about the use of all labels. “To say that we are not talking about labels because some in the community want to be warned away from LGBTQ+ characters or themes feels disingenuous to me.” She also stated that according to the lawyers' advice these labels could lead us to lawsuits and she does not want to spend the library's money on lawsuits and legal fees. She agrees that it makes sense to add this sentence to Section D, as long as all board members will back staff decisions and process on this. There will be people who will not be happy if what they are asking for- LGBTQ+ books being labeled, is not done.

Trustee Gogleski said that Director Neidert has done a phenomenal job on what people are asking for. This will not please all people. The board will send patrons with specific requests, again, to the Director, as we do have a policy in place.

Trustee Smith is just astonished at how ALA looks at labeling.

Director Neidert says that it works on moving this sentence to Section D.

Secretary Cafmeyer agrees that a lot of work has been put into this and feels that we have come to an agreement.

**E. Community Relations Meeting**

President Naylor mentioned a website: <https://cromainelibraryboard.com> was down for construction and is now back up. This has nothing to do with Cromaine. This is not a Library Board site, it is a site supporting specific

	<p>candidates for the library board election in November. We do not know who started this domain.</p> <p>Secretary Cafmeyer is concerned that at the bottom of the webpage, it states: “Copyright 2024 - Cromaine Library Board, all rights reserved.” The concern is that this website may cause confusion among Cromaine patrons who believe the library is endorsing specific candidates. President Naylor asked if all staff are aware of the site and prepared to respond to patron inquiries. Director Neidert says that they are.</p>	
VII..	<p><b>Decision</b></p> <p><b>A. Resolution 2024-15; Amending the Operating Fund Budget for 2023-2024</b></p> <p>Secretary Cafmeyer moved to approve amended Resolution 2024-15; Amending the Operating Fund Budget for FY 2023-2024, Treasurer Fedewa seconded. A roll call was taken for approval of the resolution.</p> <p>Ayes: Mary Cafmeyer, Holly Naylor, Nancy Rosso, Rebecca Fedewa, Becky Basley, Dawn Smith</p> <p>Nayes: None Resolution passed.</p> <p><b>B. Resolution 2024-16; Amending the Improvement Fund Budget for 2023-2024</b></p> <p>Secretary Cafmeyer moved to approve amended Resolution 2024-16; Amending the Improvement Fund Budget for FY 2023-2024. Trustee Gogoleski seconded. A roll call was taken for approval of the resolution.</p> <p>Ayes: Mary Cafmeyer, Holly Naylor, Nancy Rosso, Rebecca Fedewa, Becky Basley, Dawn Smith, Jeannine Gogoleski</p> <p>Nayes: None Resolution passed.</p> <p><b>C. Resolution 2024-17; Amending the Gift Fund Budget for 2023-2024</b></p> <p>Treasurer Fedewa moved to approve amended Resolution 2024-17: Amending the Gift Fund Budget for FY 2023-2024. Vice-President Rosso seconded. A roll call was taken for approval of the resolution.</p>	<p>Resolution 2024-15</p> <p>Resolution 2024-16</p> <p>Resolution 2024-17</p>





	<p>Ayes: Mary Cafmeyer, Holly Naylor, Nancy Rosso, Rebecca Fedewa, Becky Basley, Dawn Smith, Jeannine Gogoleski</p> <p>Nayes: None Resolution passed.</p> <p><b>Policy #3010 – Collection Development</b></p> <p>Secretary Cafmeyer moved to approve Resolution 2024-14, Policy #3010, Material Selection, with changes mentioned in the meeting. Trustee Smith seconded.</p> <p>A roll call was taken for approval of the resolution.</p> <p>Ayes: Mary Cafmeyer, Holly Naylor, Rebecca Fedewa, Dawn Smith, Becky Basley, Jeannine Gogoleski</p> <p>Nayes: Nancy Rosso Resolution Passed.</p>	<p>Policy #3010-Resolution #2024-14</p>								
<p>VIII.</p>	<p><b>Information</b></p> <p>Upcoming meeting dates include virtual committee meetings</p> <table border="1" data-bbox="261 974 1271 1243"> <tr> <td>No meeting</td> <td>Community Relations &amp; Strategic Planning Committee,</td> </tr> <tr> <td>July 05</td> <td>Personnel Committee, 11:00 am, virtual</td> </tr> <tr> <td>July 11</td> <td>Finance Committee, 2 pm, virtual</td> </tr> <tr> <td>No meeting</td> <td>Board of Trustees</td> </tr> </table> <p>Partners in Progress Breakfast, Wednesday Aug. 21. 7:30 am  State of the Community, Wednesday, Oct. 23, 5:00 pm-Music Hall</p>	No meeting	Community Relations & Strategic Planning Committee,	July 05	Personnel Committee, 11:00 am, virtual	July 11	Finance Committee, 2 pm, virtual	No meeting	Board of Trustees	<p>Upcoming Meeting Dates</p>
No meeting	Community Relations & Strategic Planning Committee,									
July 05	Personnel Committee, 11:00 am, virtual									
July 11	Finance Committee, 2 pm, virtual									
No meeting	Board of Trustees									
<p>X.</p>	<p><b>Agenda Items for Next Meeting</b></p> <ul style="list-style-type: none"> <li>● Review of year-end statistics - July</li> <li>● Strategic Plan Review - July</li> <li>● Personnel Policies in August <ul style="list-style-type: none"> <li>#7002 – Personnel Policy &amp; Employee Handbook</li> <li>#7003 – Evaluation of director and Library Staff</li> <li>#7005 – Compensation of Library Employees</li> </ul> </li> </ul>	<p>Items for next meeting</p>								

XI.	<p><b>Adjournment:</b></p> <p>Motion by Trustee Gogoleski, seconded by Treasurer Fedewa. Adjourned at 8:03 pm.  Ayes: All</p> <p>Naves: None      Motion passed.</p>	Adjournment

MARY CAFMEYER, SECRETARY  
Cromaine District Library Board

Darlene Randolph, Recording Secretary  
Cromaine District Library Board

Documents distributed to the Board for/at this meeting:

- 5/16/2024 Proposed Regular Meeting Minutes
- Director’s Report – June 2024
- Information on millage rates and Headlee
- Financial Reports – April 2024
- Finance Committee Minutes 06/ 10/23
- Personnel Committee Minutes 06/07/24
- Community Relations Minutes 06/ 12/24
- Resolution 2024-015; Amending the Operating Fund Budget for 2023-2024
- Resolution 2024-016; Amending the Improvement Fund Budget for 2023-2024
- Resolution 2024-17; Amending the Gift Fund Budget for 2023-2024
- Resolution 2024-18; Adopting the Operating Fund Budget for 2024-2025
- Resolution 2024-19; Adopting the Improvement Fund Budget for 2024-2025
- Resolution 2024-20; Adopting the Gift Fund Budget for 2024-2025

