



## LIBRARY BOARD MEETING AGENDA

DATE: Thursday, September 21, 2023 at 7:00 p.m.

PLACE: Community Room, Cromaine Library

- I. Call to Order / Roll Call
- II. Approval of Agenda
- III. Approval of Consent Agenda
  - A. Approval of Regular Meeting Minutes, 8/17/23
  - B. Acknowledge receipt of the July Financial Reports and payment of July invoices totaling \$51,076.14 and payroll obligations totaling \$115,469.45.
  - C. Director's Report
  - D. Committee Reports

Community Relations & Strategic Planning	Sept. 13
Personnel Committee	Sept. 08
Finance Committee	Sept. 14
- IV. Call to the Public
- V. Director's Report -- Update
- VI. Discussion
  - A. Review Board By-Laws
  - B. Strategic Plan Update
  - C. Individual Board Member -Township meetings
  - D. Individual Board Member comments to be added to agendas
  - E. Call to the Public Request Form
  - F. Policy #8006 (Board Operating Procedures)
  - G. Review Policies:
    - #3010 – Collection Development (Community Relations)
    - #2010 – Use of Library Service (Community Relations)
    - #2020 – Privacy of Library Records (Community Relations)
    - #2030 – Public Conduct in the Library (Community Relations)
    - #3020 – Internet Use (Community Relations)
- VII. Decision
  - A. Resolution 2023-16, Adding Music Hall Line to Budget
  - B. Resolution 2023-17, Adding Periodicals Line to Budget
  - C. Policy #8006 – Board Operating Procedures, resolution needed
  - D. Policy #3010 – Collection Development, resolution needed
  - E. Policy #2010 – Use of Library Services, resolution if needed
  - F. Policy #2020 – Privacy of Library Records, resolution if needed
  - G. Policy #2030 – Public Conduct in the Library, resolution if needed
  - H. Policy #3020 – Internet Use, resolution if needed
- VIII. Information: Upcoming Meeting Dates

Community Relations	October 11
Finance Committee	October 12
Personnel Committee	October 06
Board of Trustees Meeting	October 19
Board of Trustee Dinner	November 01-Howell Carnegie Library/time TBA



IX. Agenda Items for Next Meeting

Review of First Quarter Statistics

Presentation of the Annual Report for the prior fiscal year

Audit Presentation

Library Closing Calendar for the year

Strategic Plan Review

Review Policies:

#1010 – Cooperation with Libraries & Other Organizations (Community Relations)

#6001 – Fund Balance Policy (Finance)

#6002 – Revenue Distribution & Fund Accounting (Finance)

#6003 – Fixed Assets Capitalization (Finance)

#6004 – Gifts to the Library (Finance)

X. Adjournment