



LIBRARY BOARD MEETING AGENDA

- DATE: Thursday January 16, 2025 at 7:00 p.m.
- PLACE: Community Room, Cromaine District Library
- I. Call to Order / Roll Call
 - II. Organizational Matters
 - A. Oath of Office – Clerk Larry Ciofu
 - B. Election of Officers (motions needed)
 - C. Committee Assignments (motion needed)
 - III. Approval of Agenda
 - IV. Approval of Consent Agenda
 - A. Approval of Regular Meeting Minutes, 12/19/2024
 - B. Approval of Special Board Meeting, 1/7/2025
 - C. Acknowledge receipt of the November Financial Reports and payment of November invoices totaling \$70,898.89 and payroll obligations totaling \$103,642.59.
 - D. Director's Report
 - E. Committee Reports

Community Relations & Strategic Planning	Jan. 08
Personnel Committee	Jan. 03
Finance Committee	Jan. 09
 - V. Call to the Public
 - VI. Director's Report – Update, Liz Welch-Community Engagement Manager
 - VII. Discussion
 - A. Outside Landscaping Plans-Sue Grissim
 - B. Changing Signers on Bank Accounts, If warranted (Resolution)
 - C. Monthly Meeting Calendar Dates (Resolution needed)
 - D. Annual Board Policy Review Calendar (Motion needed)
 - E. Committee Meeting Dates
 - F. Updated Policy Table of Contents
 - G. Updated Resolution Table of Contents
 - H. Review of second-quarter statistics
 - I. Strategic Plan Review
 - J. Board Evaluation reminder
 - K. Review Policies:
 - #6005, Investment of Library Funds (Finance)
 - #6007, Investment Charter (Finance)
 - #6015, Budget (Finance)
 - #6020, Purchasing (Finance)
 - #6025, Library Credit Card (Finance)
 - #6026, Electronic Financial Transactions (Finance)
 - VIII. Decision



- A. Change Signers on Bank Accounts – Resolution
- B. Monthly Meeting Calendar Dates (Resolution Needed)
- C. Annual Board Policy Review Calendar (Motion Needed)
- D. Policy #6005, Investment of Library Funds, (Finance)-resolution if needed
- E. Policy ##6007, Investment Charter (Finance)-resolution, if needed
- F. Policy #6015, Budget, (Finance)-resolution, if needed
- G. Policy #6020, Purchasing, (Finance)-resolution, if needed
- H. Policy #6025, Library Credit Card, (Finance)-resolution, if needed
- I. Policy #6026, Electronic Financial Transactions, (Finance)-resolution, if needed
- IX. Upcoming Meeting Dates
 - Personnel Committee TBA
 - Community Relations Committee TBA
 - Finance Committee TBA
 - Board of Trustees Meeting February 20
- X. Agenda Items for Next Meeting
 - Summary of Annual Board Self Evaluations
 - Strategic Plan Review
 - Review Policies #8000, 8001, 8002, 8003 (Personnel)
- XI. Adjournment